



# RAFT

*Refugees And Friends Together*

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## **RAFT Confidentiality Statement for Volunteers**

I, the undersigned, without undue influence or duress, willingly promise to hold *in confidence* all matters that come to my attention when volunteering for RAFT in accordance with this policy.

I will keep the following *in confidence* when communicating with anyone **outside** of my immediate RAFT team members.

- Any potentially identifiable information about refugee families (ex. full names, precise location of origin, family ties, birthdates, etc.)
- Any potentially identifiable information gathered from refugee families (ex. personal stories, disclosures, etc.)
- Personal matters regarding fellow RAFT volunteers
- RAFT administrative information, such as discussions and financial information

It is important that RAFT teams communicate effectively to cooperatively support newcomers and one another. Each member of a RAFT team will endeavour to use their best judgement in balancing open communication with the privacy needs of newcomers.

### **Within my RAFT team I will:**

- Reasonably respect the privacy of the people whom I serve (ex. not using full names or identifying information in emails etc.)
- Reasonably respect the privacy of fellow volunteers
- Confer appropriately with fellow volunteers
- Use information gained in the course of my service(s) with RAFT in a responsible manner.

If you agree with the above information regarding the Volunteer Confidentiality Statement, please sign your name below.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_